

Submission instructions

- 1) Authors and co-authors must first register with [Revista Expressão](#).
 - a) **Note:** the system does not accept uppercase letters in “username.”
- 2) After registering, the author must access the “**Submission**” page.
- 3) Carefully read the [Submission Guidelines and Author Guidelines](#).
- 4) Download the [Template](#) and format the text accordingly.
 - a) The manuscript must comply with the Template; otherwise, the text will not proceed to peer review.
- 5) On the submissions page, click “**New Submission**.”
- 6) In tab 1, “**Start**,” select the section to which the manuscript will be submitted, fill in the required information (marked with an asterisk), and carefully read the mandatory submission requirements. Click “**Save and Continue**.”
- 7) In tab 2. “**Manuscript Upload**,” attach all required files. After uploading all documents, click “**Save and Continue**.”
 - a) The manuscript file must be entered as “**article text**.”
- 8) In tab 3, “**Enter Metadata**,” you must fill in all required information.
 - a) In the List of Co-authors, you must register all authors of the article, in order of authorship, by clicking the “**Add Co-author**” button. Repeat this step as many times as necessary.
 - b) For each author, all requested information must be filled out correctly: full name, email, country, link to Lattes, and link to ORCID.
 - c) The biographical summary must be no more than five lines long and include: highest degree, field, institution (year obtained), position, institution/affiliation, and research area or group.
 - d) After all authors have been added, click “**Save**” and “**Continue**.”
- 9) In tab 4. “**Confirmation**,” click “**Finalize Submission**.”
- 10) In tab 5. “**Next Steps**,” click “**OK**.”
- 11) Check your email (including the spam folder) for the submission confirmation and regularly access the journal’s “Dashboard” to monitor the review process.

Expressão will contact you, preferably via the system.